



WESTHOLME
SCHOOL

Unrivalled Holistic Excellence

Candidate Information Pack

PREP MUSIC TEACHER (PART TIME)





OUR AIMS

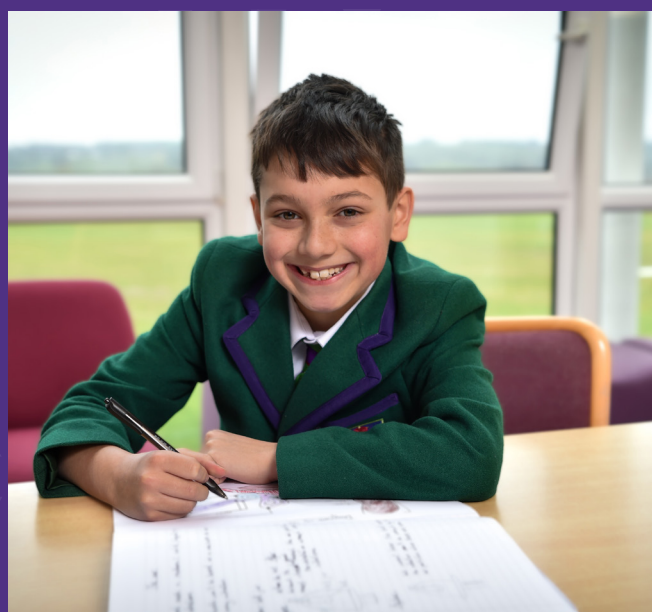
Vibrant, friendly, warm family community where pupils are happy and love coming to school

First-class education of the whole person placing an equal status and importance upon all subjects and activities

Inspirational teaching that inculcates a life-long love of learning and ensures every pupil exceeds their academic potential

Unrivalled holistic educational journey that enables all Westholmians to become the very best, well-rounded version of themselves

Unique workplace-ready philosophy, equipping our pupils with a 21st century skillset, that fully prepares them for life beyond Westholme



CELEBRATING 100 YEARS OF WESTHOLME

This is a momentous year in our history as we celebrate our centenary. In 1923, Emily Singleton pioneered a new type of education in Blackburn. The visionary grit, determination and aspiration shown by her has been a defining characteristic of all Westholmians throughout the last century.

Academic success in the classroom was a given, but the remarkable ethos of Miss Singleton's vision was rooted in developing the whole child – inside and outside the classroom. This is the ethos that still sets Westholme apart as we instil unrivalled holistic excellence 100 years on.



MISSION STATEMENT

Unrivalled Holistic Excellence

WORKING FOR WESTHOLME IS A WONDERFUL EXPERIENCE

Westholme is an incredible School. Pioneering the future of education, it is certainly a very exciting time to join our innovative, close-knit and supportive family of staff.



Thank you for considering this role of **Prep Music Teacher (Part Time)**.

Our unique educational philosophy is predicated on providing unrivalled holistic excellence, from 4 to 18 years, placing an equal balance on academia, performing arts, sport, creative arts and technology.

A plethora of experiences are offered inside and outside the classroom which fosters kind, confident, well-rounded and happy young people; they really are a joy to teach. One of the most distinctive Westholme hallmarks is the tangible warmth everyone feels from the moment they arrive at our beautiful, picturesque campus with panoramic views of the Ribble Valley – simply a stunning, inspirational and uplifting place to work every day!

Westholme has invested significantly with our newly constructed state-of-the-art Prep for pupils 4 – 11. The first-class facilities on site offer a stimulating environment to provide unsurpassed experiences for all students from 4 – 18 in our full-sized professional theatre; a new music department equipped with recording studio; contemporary INSPIRED Sixth Form; seven modern laboratories that support the three separate sciences; a 20m swimming pool; 7 hard courts for tennis and netball, a floodlit astro turf, sports pitches, and fully equipped sports hall.

The extensive co-curricular provision is the cornerstone of the education ethos with over 100 clubs, activities and societies every week.

Prep pupils are wholeheartedly empowered to exceed their potential through a ground-breaking curriculum, Senior students develop 21st century skills first through an extensive holistic curriculum and in our INSPIRED Sixth Form, currently the highest achieving Sixth Form in Lancashire, students culminate their journey with incomparable 1:1 support, leadership, networking and entrepreneurial experiences.

Westholme is more than a school and if you'd like to join a highly energised and innovative team, we would love to hear from you!

Dr Richard Robson
Principal

One of the most distinctive Westholme hallmarks is the tangible warmth everyone feels from the moment they arrive.

If you have any questions, or would like an informal discussion, please contact our HR department on 01254 506070.

THE ROLE

Prep Music Teacher (Part Time)

We are delighted to have an opportunity for a talented and well-qualified Prep Music Teacher to join Prep from September 2024

This is a very exciting time to join Westholme Prep. We are looking for a well-qualified Prep Music Teacher to join our enthusiastic team at one of the leading independent 4 – 18 schools in the North.

The successful candidate will join friendly and supportive staff who are committed to working together to achieve the best for our children to help them grow and develop into independent, resilient and life-long learners. A willingness to contribute to the wider co-curricular and community life of our active school is essential. The successful candidate will have qualified teacher status, Honours degree or equivalent qualification in Music and experience teaching music in the primary age range in more than one key stage/phase – EYFS/KS1 or KS2 or equivalent education setting.



Required from September 2024

Permanent Position (Part-Time)

Closing date: Monday 11 March, 9:00am

Interview date Week commencing 18 March 2024



WESTHOLME SCHOOL

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JOB DESCRIPTION

Prep Music Teacher (Part Time)

JOB TITLE: Prep Music Teacher (Part Time)
CONTRACT TYPE: Permanent
SALARY: Westholme School Pay Scale
HOURS: 0.4 FTE over 2.5 days
REPORTING TO: Prep Leadership Team

Purpose of the Job:

To lead the provision of music across the Prep School to ensure excellent opportunities for all children.

To teach Music within the School curriculum and to carry out such other associated duties as are reasonably assigned by the Principal.

Work with colleagues on a professional level and seek to establish and maintain productive relationships to promote understanding of music.

To promote the vision, aims and values of the school and contribute to the implementation of the School Strategic Development Plan.

Key Task and Responsibilities:

- Inspire children to take part in musical activity.
- To teach music throughout the school, 4-11yrs.
- Be a competent pianist with good sight-reading skills, to accompany instrumentalists, vocalists, choirs, music exams and lead the music for weekly assemblies.
- Have choral experience to lead singing in school to a high level.
- Have experience in directing young instrumental ensembles, and have a good knowledge of standard orchestral instruments.
- Preferably, some experience of whole class instrumental teaching (recorder, ukulele etc.)
- Have an overall view of all existing music clubs and ensembles.
- To work alongside other staff in organising musical events, e.g. Nativity, Carol Service, Concerts, Assemblies, Prep Productions, Open Days etc.
- To organise and oversee inter-house music competitions; instrumental workshops by visiting professional musicians; and trips to watch professional live musical events.
- Ensure good communication between the music department and parents.
- Plan lessons in accordance with school policy.
- Attendance at Staff Meetings, Briefings, INSETS and Courses, as required.
- To liaise with visiting instrumental staff to organise and co-ordinate music timetables and keep visiting staff well informed of key dates and school events.

JOB DESCRIPTION CONT'D ...

Prep Music Teacher (Part Time)

- To organise and oversee instrumental demonstrations by visiting instrumental staff, to promote instrumental lessons.
- To liaise with the Director of Music and Head of Prep, providing advice and support when necessary, ensuring good practice and quality record keeping.
- To be responsible for working with the Director of Music to co-ordinate music examinations, practical and theory, in conjunction with the visiting music staff, and accompany pupils in their exams, as necessary.
- To identify talented children and provide personalised learning, working with the Director of Music.
- Use ICT, when necessary, in classroom practice.
- These key tasks are not intended to be exhaustive, but they highlight several major tasks that the postholder may be reasonably expected to undertake.
- Sharing the departmental assessment of pupil progress
- Assessment and marking of work. Assisting with the collation of test and music examination results and, where necessary, the entering of them on record sheets, and circulating to all interested parties.
- Teach syllabus in all required curriculum areas. Ensure that the highest attainable standards are set for the children in any group, making sure that the work is regularly assessed (e.g. books properly marked according to the School Marking Policy) and that all pupils are giving of their best in class and with homework.
- Be familiar with the requirements for reports, if where applicable. Reports, grades and marks must be passed to Form Teachers in time for Form Teachers to collate and distribute reports to parents.
- Display subject work in the school (classrooms and corridors). Displays should be changed regularly.
- Carry out a share of supervision duties in accordance with published rotas.
- Set a high personal standard as a teacher and be a role model for pupils and other staff.
- Meet with parents to discuss pupil progress. Attend Parents Consultations and Information evenings.
- Participate in Staff Appraisal procedures and take responsibility for own Professional Development in agreement with Line Manager.
- Attend courses for Continuing Professional Development (CPD).

Areas of Responsibilities – Wider School Policy

- Promote the welfare of children and to support the school in safeguarding children through relevant policies and procedures.
- Promote equality as an integral part of the role and to treat everyone with fairness and dignity.
- Recognise health and safety is a responsibility of every employee, to take reasonable care of self and others and to comply with the Schools Health and Safety policy and any school-specific procedures/rules that apply to this role.al Development (CPD).

This list is not exhaustive but rather an indication of the main requirements of the role.

PERSON SPECIFICATION

Prep Music Teacher (Part Time)

	ESSENTIAL	DESIRABLE
QUALIFICATIONS	<ul style="list-style-type: none"> • Qualified Teacher Status • Honours degree or equivalent qualification in Music • Proven outstanding classroom practitioner 	<ul style="list-style-type: none"> • Significant, recent and relevant evidence of continued and progressive professional development
SKILLS/ EXPERIENCE/ KNOWLEDGE	<ul style="list-style-type: none"> • Teaching music in the primary age range in more than one key stage/phase – EYFS/KS1 or KS2 or equivalent education setting. • Evidence of outstanding teaching/classroom practice and its impact on pupil progress. • Experience of drawing on a broad range of musical genres to create a rich a varied pupil experience. • Evidence of developing, implementing, and evaluating strategies for raising standards and improving pupil progress in primary schools. • Evidence of working successfully in partnership with parents and the wider community. • Experience of planning rehearsals and concerts during and/or after school. • Experience in music education at primary level. • Up to date knowledge of the current music curriculum and assessment requirements. • Choral experience and ability to enthusiastically foster a culture of singing within the school while demonstrating accurate and confident vocal abilities. • Proficient pianist, capable of providing accompaniment for assemblies, school productions, soloists and choirs. • Implications of equal opportunities and inclusion issues. • Strategies for improving the quality of teaching and learning and accelerating pupil progress. 	<ul style="list-style-type: none"> • Experience of initiating and leading new developments across the school. • Experience of developing research-led singing and instrumental curriculum frameworks that offer pupils joined up learning pathways. • Evidence of managing people and resources and of leading professional development that has impacted on teaching and learning. • Experience of whole class instrumental teaching

PERSON SPECIFICATION

Prep Music Teacher (Part Time)

	ESSENTIAL	DESIRABLE
SKILLS/ EXPERIENCE/ KNOWLEDGE	<ul style="list-style-type: none">• Strategies for school improvement and raising standards of achievement in school.• A highly motivated, energetic and enthusiastic music teacher who is approachable and promotes positive relationships.• Is a creative teacher who motivates and inspires children to do their very best.• Desire to recognise and equally value all types of music and musicians• Able to relate well to children and share their interests and enthusiasm• Highly organised with excellent time-management skills• Excellent communication skills• Ability to effectively manage pupil discipline and be committed to a high level of pastoral care• Highly proficient in the use of IT	
OTHER	<ul style="list-style-type: none">• Commitment to safeguarding and protecting the welfare of children and young people.• Commitment to equality and diversity.• Commitment to health and safety.• Willingness to work occasionally outside of contracted hours	

DETAILS OF EMPLOYMENT

Prep Music Teacher (Part Time)

Employment conditions and remuneration

Westholme has its own salary scale. We expect that the professional responsibilities of all teaching staff include the following:

- i) The kind of preparation and marking necessary to maintain high academic standards.
- ii) Involvement in regular co-curricular activities, including those which take place out of normal school hours and at weekends.
- iii) Pro-rata supervision/cover duties.
- iv) A commitment to upholding the general ethos of the school and the staff code of conduct.

The School provides all lunches, tea, coffee etc. and other amenities free of charge.

Applicants who have any questions can email Deputy Head (Mrs C.Hornby) via email: hornbyc@westholmeschool.com or contact HR@westholmeschool.com

Westholme School is committed to safeguarding and promoting the welfare of children and all staff must share this commitment – please refer to our Safer Recruitment and Safeguarding policies on the website.

Westholme School is committed to equality of opportunity in all areas of its work. All individuals will be treated in a fair and equal manner and in accordance with the law regardless of gender, marital status, race, religion, colour, age, disability or sexual orientation.



WESTHOLME SCHOOL

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TO APPLY

Please complete the application form which can be found on our website

www.westholmeschool.com

or email: HR@westholmeschool.com

TRAVELLING TO WESTHOLME

We are easily accessible on main road networks including the M6 and M61.

Car parking is available on site for visitors.

Westholme
Wilmar Lodge
Meins Road
Pleasington
BB2 6QU
Tel: 01254 506070

